

**COPY RECORDS REQUEST**  
J-23 REV. 11-2011

STATE OF CONNECTICUT  
**DEPARTMENT OF MOTOR VEHICLES**  
TELEPHONE NUMBER: 1-800-842-8222  
On The Web At ct.gov/dmv

**DMV VALIDATION**

LICENSE RECORDS, CHECK ( ✓ ) REQUEST(S) BELOW	FILL IN SECTION(S)	UNIT PRICE	RECORDS AVAILABLE
<input type="checkbox"/> Driver License File Information (Printout of license class, endorsements, restrictions, original issue date and status.)	1	\$20.00	Current Information
<input type="checkbox"/> Driver License Application (Copy of most current document). This is NOT a duplicate license	1	\$20.00	Current Information
<input type="checkbox"/> Driving History (List of violations and sanctions - certified)	1	\$20.00	Current plus any other convictions as mandated by law
<b>REGISTRATION RECORDS</b>			
<input type="checkbox"/> Registration File Information (Copy of current computer record)	2 & (or 3)	\$20.00	Current Information
<input type="checkbox"/> Registration Certificate (Copy of most current document). This is NOT a duplicate registration	2 & 3	\$20.00	Current Year
<input type="checkbox"/> Registration Return Plate Receipt (Copy of current computer record)	2 & 3	\$20.00	Current Information
<input type="checkbox"/> Insurance Information Only - Effective October 1, 1996, insurance information is no longer listed on registration renewals.	2 & 3	\$20.00	Current Year or date specified
<input type="checkbox"/> Miscellaneous Request	4	\$20.00	
<input type="checkbox"/> Multiple Requests? <b>Instructions:</b> Please complete one J-23 form and attach a separate sheet with required information for each request.			
<b>Insurance information is listed on original registration (H-13) only.</b>			
TO: Department of Motor Vehicles, Copy Records Unit, 60 State Street, Wethersfield, CT 06161-0503			

Certified copy of uncertified items (Add \$20.00 to unit price per item)


DMV USE ONLY - ID CHECK

ATTORNEY'S JURIS #

ATTORNEY NAME OR CASE NAME AND COURT LOCATION

Private investigators license must be shown and recorded, along with a second form of ID.

**REQUEST SECTION** LIST BELOW THE INFORMATION NECESSARY FOR EACH REQUEST. DMV REQUIRES TWO IDENTIFYING CHARACTERISTICS FOUND ON A RECORD TO ENSURE THE RELEASE OF THE PROPER RECORD OR THE REQUEST MAY NOT BE FILLED.

**APPLICANT, READ INSTRUCTIONS AND SPECIFY CODE 1, 2, 3, 4, 5, 6, 7, 8, 9 OR 10**  **CODE NO.**

**DECLARATION** I declare under the penalties of false statement as set forth in Section 53a-157b of the Connecticut General Statutes that I will use the information obtained only for a purpose stated on the reverse of this form.

SIGNATURE OF APPLICANT	PRINTED NAME OF APPLICANT	DATE SIGNED	QTY.	UNIT PRICE	AMOUNT
<b>X</b>					
<b>SECTION 1</b>	DRIVER'S NAME (Last, First, Middle Initial)	DRIVER'S LICENSE NUMBER			
	DRIVER'S ADDRESS (Number and Street, City or Town, State, Zip Code)	DRIVER'S DATE OF BIRTH			
<b>SECTION 2</b>	OWNER'S NAME (Last, First, Middle Initial)				
	OWNER'S ADDRESS (Number and Street, City or Town, State, Zip Code)				
<b>SECTION 3</b>	VEHICLE IDENTIFICATION NUMBER				
	VEHICLE MAKE	VEHICLE YEAR	REGISTRATION PLATE NUMBER	AS OF (Date)	
<b>SECTION 4</b>	MISCELLANEOUS REQUEST (Please Specify)				
				<b>TOTAL</b>	

**APPLICANT:** Print or Type Your Name and Mailing Address Below.  
If using a P.O. Box, **STREET ADDRESS MUST ALSO BE INCLUDED.**

OPERATOR'S LICENSE NO. or FED. EMPLOYER ID NO.	TELEPHONE NO. (Required)
NAME	
NUMBER AND STREET	
CITY OR TOWN	STATE ZIP CODE

<b>DMV USE ONLY</b>	<b>AMOUNT RECEIVED</b>
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**IDENTIFICATION REQUIRED  
SEE REVERSE SIDE**

**\*IDENTIFICATION REQUIREMENTS - Identification is required by law which must contain a photo.** The requester must provide a copy of his/her current photo identification, driver's license, or passport or the request may not be processed.

## **SPECIAL INSTRUCTIONS FOR THOSE WHO WISH TO OBTAIN RECORD INFORMATION ON OTHERS**

Specify the applicable code below in the space on the front of this form in the **REQUEST SECTION**.

I hereby request the Department of Motor Vehicles to disclose personal information from its records. As permitted by section 14-10 of the Connecticut General Statutes, the information will be used only for one or more of the following purposes:

1. By any federal, state or local government agency in carrying out its functions or any individual or entity acting on behalf of any such agency.
2. In connection with matters of motor vehicle or driver safety and theft, motor vehicle emissions, motor vehicle product alterations, recalls or advisories, performance monitoring of motor vehicles and dealers by motor vehicle manufacturers, motor vehicle market research activities including survey research, motor vehicle product and service communications and removal of nonowner records from the original owner records of motor vehicle manufacturers to implement the provisions of the Federal Automobile Information Disclosure Act, 15 USC 1231 et seq., the Clean Air Act, 42 USC 7401 et seq., and 49 USC Chapters 301, 305, and 321 to 331, inclusive, as amended from time to time, and any provisions of the general statutes enacted to attain compliance with said federal provisions.
3. In the normal course of business by the requesting party, but only to confirm the accuracy of personal information submitted by the individual to the requesting party. *(Full name and address of individual required)*
4. In connection with any civil, criminal, administrative or arbitral proceeding in any court or government agency or before any self-regulatory body, including the service of process, an investigation in anticipation of litigation by an attorney-at-law or any individual acting on behalf of an attorney-at-law and the execution or enforcement of judgments and orders, or pursuant to an order of any court provided the requesting party is a party in interest to such proceeding.  
*(Attorney Name or Case Name and Court Location- REQUIRED)*
5. In connection with matters of motor vehicle or driver safety and theft, motor vehicle emissions, motor vehicle product alterations, recalls or advisories, performance monitoring of motor vehicles and motor vehicle parts and dealers, producing statistical reports and removal of nonowner records from the original owner records of motor vehicle manufacturers, provided the personal information is not published, disclosed or used to contact individuals.
6. By any insurer or insurance support organization or by a self-insured entity or its agents, employees or contractors, in connection with the investigation of claims arising under insurance policies, anti-fraud activities, rating or underwriting.
7. In providing any notice required by law to owners or lienholders named in the certificate of title of towed, abandoned or impounded motor vehicles [or to owners named in the registration record in the case of any vehicle for which no title has been issued].
8. By an employer or its agent or insurer to obtain or verify information relating to a holder of a passenger endorsement or commercial driver's license required under 49 USC Chapter 313, and Connecticut General Statutes sections 14-44 to 14-44m, inclusive, as amended.
9. I have obtained and am presenting evidence of consent to disclosure by the subject(s) of the record.

## **SPECIAL INSTRUCTIONS FOR THOSE WHO WISH TO OBTAIN THEIR OWN RECORD INFORMATION**

Specify the code below in the space on the front of this form in the **REQUEST SECTION** and complete the form including applicant signature. The identification requirements apply when requesting a copy of your own DMV record.

10. This record request is submitted for the purpose of obtaining my record on file at the Department of Motor Vehicles.