



*Manchester Citizens' Police Academy
P.O. Box 191
Manchester, Connecticut 06045-0191*

Chief of Police
James O Berry

Academy Director
**Officer Bernard
Hallums**

Academy Coordinator
Officer Paul Gilligan

Academy Civilian
Volunteer Coordinator
Mrs. Lynne West

July 29, 2008

Dear MCPA Applicant:

Thank you for your interest in the Manchester Citizens' Police Academy. Please complete the entire MCPA application. Failure to complete this application in its entirety can result in the application not being accepted. There are some other aspects of the application process that must be adhered to and they are as follows:

- ✓ Applicants must be at least 18 years old at the time the application is turned in to the Manchester Police Department.
- ✓ Applicants must reside or work within the city of Manchester, Connecticut.
- ✓ The application must be returned to the Manchester Police Department Headquarters Building no later than midnight on Friday, August 29, 2008.

The Manchester Citizens' Police Academy is a sixteen-week program and is held in the Manchester Police Department's Community Room. During the sixteen weeks The Manchester Citizens' Police Academy will meet every Wednesday from 6:30 PM to 9:30 PM. The 19th Session of the Academy starts on Wednesday, September 3, 2008 and ends on Wednesday, December 17, 2008.

If you have any questions please don't hesitate in contacting the Manchester Citizens' Police Academy at 645-5500 ext. #55599, voice mailbox #13532. or email paulg@ci.manchester.ct.us.

Sincerely,

Bernie Hallums & Paul Gilligan

Officer Bernie Hallums
MCPA Director

Officer Paul Gilligan
MCPA Coordinator